

TREE PERMIT APPLICATION

Permit No. _____

INSTRUCTIONS: Return the following to Ogden City Hall:

- ☐ Completed Application
- ☐ Property map with diagram of intended project
- ☐ Required Utility signatures
- ☐ Payment of \$25

*Application MUST be completed and signed by the Building Inspector and City Clerk BEFORE any planting may begin.
You will be notified when the Tree Permit has been approved.*

I. APPLICANT INFORMATION

Name: _____ Date: _____
 Address: _____ Phone: _____

II. DESCRIPTION OF PROPERTY

Address: _____
 Lot(s): _____ Block: _____ Addition: _____

III. PROJECT INFORMATION

Tree Type: _____

IV. SETBACKS FOR TREE PLANTINGS

Placement on ROW:	Required:	Planned:
From Intersections	25 ft.	_____
Driveways	10 ft.	_____
Fire Hydrant	5 ft.	_____
Street	3 ft.	_____
Sidewalk	3 ft.	_____
Another Tree in ROW	40 ft.	_____

FOR OFFICE USE ONLY

Approved by:

 Building Inspector Date: _____

 City Clerk Date: _____

Total Fees Due: _____ Date Paid: _____

Receipt Number: _____

V. APPLICANT SIGNATURE

I certify that the work to be done will be completed in accordance with the Ordinances of the City of Ogden and State Building Regulations. I further certify that I have made a full review of all applicable documents and do not know of any easements, covenants or other restrictions which would be affected by the project described in this Application. I acknowledge that the City of Ogden has not made any inquiry as to easements, covenants or other restrictions and agree to not hold them liable as to any type of damages which I may incur from the project described in this Application.

Applicant signature: _____ Date: _____

VI. REQUIRED UTILITY SIGNATURES

Ogden Municipal Utilities _____
 Black Hills, Inc. _____
 Ogden Telephone Company _____
 City Sewer/Street Department _____