

CITY OF OGDEN

**INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS**

JUNE 30, 2018

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CITY OF OGDEN

Officials

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
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(Before December 2017)

Denny Good	Mayor	Dec. 2017
Brian Reimers	Council Member	Dec. 2017
David Ohlson	Council Member	Dec. 2017
Lori Anderson	Council Member	Dec. 2019
Margaret Liston	Council Member	Dec. 2019
Sean Thompson	Council Member	Dec. 2019
Emily Clausen	City Administrator	Indefinite
Melanie Elbert	City Clerk	Indefinite
Lee Johnson	Attorney	Indefinite

(After December 2017)

Denny Good	Mayor	Dec. 2019
Lori Anderson	Council Member	Dec. 2019
Margaret Liston	Council Member	Dec. 2019
Sean Thompson	Council Member	Dec. 2019
Brian Reimers	Council Member	Dec. 2021
David Ohlson	Council Member	Dec. 2021
Emily Clausen	City Administrator	Indefinite
Melanie Elbert	City Clerk	Indefinite
Lee Johnson	Attorney	Indefinite



Ogden is an attractive and friendly community of 2,044 people nestled in the heart of Iowa. Just 25 miles from Ames and 45 miles from Des Moines, Ogden residents can easily travel to big city amenities and come home to a small town where neighbors are friends.

Rich History

Ogden celebrates its rich history and works to maintain its small-town values. The town was laid out by the railroad in 1866 and Ogden's main street was part of the famous Lincoln Highway; the first highway to cross the continent from New York City to San Francisco. Today, Ogden's downtown has the look and feel of those early days and offers goods and services to antique buffs and modern shoppers.

Moving Forward

Ogden seeks out opportunities to grow, prosper and move forward. The local economic development group, Ogden Legacy, is working to help local businesses expand and grow. Ogden Legacy also sponsors great promotions like Ogden Fun Days, City-Wide Garage Sales, Oktoberfest and the Christmas Celebration.

Ogden was recognized in 2015 as a Certified Connected Community. Certified connected communities demonstrate measurable success in technology readiness. The Ogden Telephone Company is currently expanding its services and will open a new office in Boone. Areas included in this expansion are rural Ogden, Boone and Ames.

Ogden has begun construction of a \$5 million waste water treatment plant. Work began in the spring of this year and shall be complete by July 2019. The City has done over \$1 million in sanitary sewer lining as well.

The community is extremely proud of its modern and up-to-date schools. The citizens of Ogden approved a bond issue in June 2017 for a \$10 million expansion of the Ogden Community School District. The current middle school will become home to the elementary students. The high school will have a new addition and become home to junior high and high school students. Construction is currently underway.

The Leonard Good Community Center provides a beautiful, well-equipped event and meeting place at affordable rates right here in Ogden. It has a great layout for wedding receptions, corporate meetings, reunions and graduation parties. The top level will seat up to 300 with a full kitchen. A nice conference room, meeting area and kitchen are available on the lower level as well.

Ogden offers many amenities such as affordable housing, a vital business district, local utility and telephone services and the security of a small town. The City of Ogden provides modern services too, with an attractive City Hall, a well-equipped Fire Department and a well-appointed Library. Ogden Municipal Utilities is in the process of a new street lighting project in the downtown area. These new decorative lights should add some nice curb appeal to the downtown business district.

Area Recreational Opportunities

Ogden is blessed with many scenic recreational opportunities. In town, area residents enjoy city parks with a band stand, shelters, children's play equipment and basketball courts. They can also enjoy a recreational trail that connects the city parks to the Community Center and the Ogden High School, meandering through a prairie wildflower area. Outside of town, area residents can enjoy a beautiful lake, modern campgrounds, and a challenging golf course at Don Williams Recreation Area. Also, near Ogden is Seven Oaks Recreation Center, offering skiing in the winter, a "Gladiator Assault Challenge" in the spring and hiking and canoeing in the summer and fall. A short drive will take travelers to the Hickory Grove School Museum, the Battin Chapel and a collection of historic bridges including the Humpback Bridge, the Wagon Bridge and the Kate Shelley High Bridge.

Contact Us!

Ogden is proud of its small town and welcomes you to visit us soon! For more information, contact Ogden City Hall at cityofogden@netins.net or 515-275-2917.

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Independent Auditor's Report

To the Honorable Mayor and
Members of the City Council:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, the discretely presented component unit and the aggregate remaining fund information of the City of Ogden, Iowa, as of and for the year ended June 30, 2018, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund, the discretely presented component unit and the aggregate remaining information of the City of Ogden as of June 30, 2018, and the respective changes in cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.



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Basis of Accounting

As discussed in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Ogden's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the prior year ended June 30, 2017 (which are not presented here in) and expressed an unmodified opinion on the financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The other information, Introduction, Management's Discussion and Analysis, the Budgetary Comparison Information, the Schedule of the City and Utility's Proportionate Share of the Net Pension Liability, the Schedule of City and Utility's Contributions on pages 4, 7 through 12 and 31 through 36 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 26, 2018 on our consideration of the City of Ogden's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Ogden's internal control over financial reporting and compliance.

Houston & Seeman, P.C.

Houston & Seeman, P.C.

September 26, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Ogden provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2018. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2018 FINANCIAL HIGHLIGHTS

- The City's governmental activities receipts increased 2%, or approximately \$42,000, from fiscal year 2017.
- The City's governmental activities disbursements decreased 9%, or approximately \$149,000 from fiscal year 2017.
- The City's governmental activities cash balance at June 30, 2018 increased 19%, or approximately \$278,000 from June 30, 2017.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole, including the discretely presented component unit, and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to the Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detailed information about the nonmajor governmental funds and the City's indebtedness.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

The City's Reporting Entity Presentation

This annual report includes all activities for which the City of Ogden is fiscally responsible. These activities, defined as the City's reporting entity, are operated within a separate legal entity that is the primary government and another separate legal entity that is included as a component unit.

The primary government consists of one legal entity, the City of Ogden. The component unit presentation consists of one legal entity, Ogden Municipal Utilities.

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into three kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the sanitary sewer and storm water system. These activities are financed primarily by user charges.
- Discretely Presented Component Unit consists of Ogden Municipal Utilities, a legally separate organization that has the potential to provide specific benefits or impose specific financial burdens on the City.

Fund Financial Statements

The City has two kinds of funds:

- 1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of the funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax, Employee Benefit and Local Option Sales Tax, 3) the Debt Service Fund, 4) the Capital Projects Fund and 5) the Permanent Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

- 2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains two Enterprise Funds to provide separate information for the storm water and sewer funds, considered to be major funds of the City.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

Reconciliations between the government-wide financial statement and the fund financial statements follow the fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased \$278,000 from a year ago, from \$1.468 million to \$1.746 million. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes in Cash Basis Net Position of Governmental Activities (Expressed in Thousands)		
	Year ended June 30,	
	2018	2017
Receipts and transfers:		
Program receipts:		
Charges for services and sales	\$ 30	33
Operating grants, contributions and restricted interest	101	325
Capital grants, contributions and restricted interest	505	278
General receipts:		
Property tax	845	808
Utility franchise tax	8	6
Local option sales tax	173	178
Unrestricted investment earnings	24	12
Dividend	43	40
Other general receipts	8	14
Transfers, net	12	13
Total receipts and transfers	1,749	1,707
Disbursements:		
Public safety	313	332
Public works	242	343
Health and social services	7	9
Culture and recreation	205	241
Community and economic development	48	90
General government	274	283
Debt service	154	182
Capital projects	228	140
Total disbursements	1,471	1,620
Change in cash basis net position	278	87
Cash basis net position beginning of year	1,468	1,381
Cash basis net position end of year	\$ 1,746	1,468

The City's total receipts for governmental activities increased by approximately 2%. The total cost of all programs and services decreased by approximately 9%.

The cost of all governmental activities this year was \$1,471,218 compared to \$1,620,920 last year. However, as shown in the statement of activities and changes in cash balance on pages 14-15, the amount that our taxpayers ultimately financed for these activities was only \$835,052 because some of the cost was paid by those who directly benefited from the programs (\$30,517) or by other governments and organizations that subsidized certain programs with grants and contributions (\$605,649). Overall, the City's governmental program receipts, including intergovernmental aid and fees for service, decreased in 2018 from approximately \$637,000 to approximately \$636,000, principally due to a decrease in capital grants, contributions and restricted interest, related to the capital projects undertaken during the year. The City paid for the remaining public benefit portion of governmental activities with approximately \$1,018,000 in tax (some of which could only be used for certain programs) and with other receipts, such as interest and general entitlements.

Changes in Cash Basis Net Position of Business Type Activities (Expressed in Thousands)		
	Year ended June 30,	
	2018	2017
Receipts and transfers:		
Program receipts:		
Charges for services and sales:		
Sewer	\$ 439	340
Storm water	36	36
General receipts:		
Unrestricted investment earnings	2	1
Intergovernmental grants	70	-
Bond proceeds	1,198	223
Transfers, net	(12)	(13)
Total receipts	1,733	587
Disbursements:		
Sewer	1,624	446
Storm water	87	3
Total disbursements and transfers	1,711	449
Change in cash basis net position	22	138
Cash basis net position beginning of year	602	464
Cash basis net position end of year	\$ 624	602

Total business type activities receipts for the fiscal year were approximately \$1,733,000 compared to approximately \$587,000 last year. The increase was primarily due to the bond proceeds of \$1,198,000. The cash balance increased by approximately \$22,000 from the prior year. Total disbursements for the fiscal year increased 281% to a total of \$1,711,000, primarily due to the new Waste Water Treatment Plant construction.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

The City of Ogden uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the City's funds is to provide information on near-term inflows, outflows and cash balances of spendable resources. The following are the major reasons for the changes in cash balances from the prior year for the City's major funds.

- The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the General Fund has a balance of \$521,000, an increase of \$156,000 from the prior year.
- The Road Use Tax Fund cash balance increased by \$87,000 to \$225,000 during the year.
- The Employee Benefit Fund cash balance increased by \$2,000 to \$56,000 during the year.
- The Local Option Tax Fund was established in 1990 to collect a 1% local option sales and service tax. The City collected \$173,000 during this year, a 3% increase from the previous year.
- The Debt Service Fund is used to pay the principal and interest of the City's general obligation debt. The cash in this fund increased by \$1,000 during the year with a balance of \$21,000 at the end of the year.
- The Capital Projects Fund cash balance decreased by \$22,000 during the year with a balance at the end of the year of \$458,000.

INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The cash balance of the Sewer Fund increased by approximately \$75,000 to \$541,000 due to an increase in sewer rates charged to customers.
- The Storm Water Fund decreased by approximately \$52,000 to \$84,000 due to an increase in operating and maintenance costs.

BUDGETARY HIGHLIGHTS

In accordance with the Code of Iowa, the City Council annually adopts a budget following required public notice and hearings for all funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Over the course of the year, the City amended its operating budget once. The amendment was approved on May 8, 2018, to increase revenues and increase expenditures in certain City departments.

DEBT ADMINISTRATION

Outstanding Debt at Year-End (Expressed in Thousands)		
	2018	2017
General obligation bonds	\$ 500	600
Revenue bonds and notes	1,769	1,063
Other notes	39	73
	<u>\$ 2,308</u>	<u>1,736</u>

At year-end, the City had approximately \$2,308,000 in bonds and other long-term debt compared to approximately \$1,736,000 last year as shown above.

The Constitution of the State of Iowa limits the amount of general obligation debt that cities can issue to 5 percent of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$500,000 is below the City's \$2,600,000 legal debt limit.

More detailed information about the City's long-term liabilities is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City's elected and appointed officials and citizens considered many factors when setting the 2019 fiscal year budget, tax rates, and fees that will be charged for various City activities. Amounts available for appropriation in the budget are \$9.9 million, a decrease of 3% from the final 2018 budget. Budgeted disbursements are \$9.9 million, an increase of 1% from the final 2018 budget.

If these estimates are realized, the City's budgeted cash balance is expected to increase by approximately \$118,000 by the close of 2019.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Melanie Elbert, City Clerk, 513 West Walnut, Box 694, Ogden, Iowa 50212.

Basic Financial Statements

CITY OF OGDEN
Cash Basis Statement of Activities and Net Position
As of and for the year ended June 30, 2018

		Program Receipts		
		Charges for	Operating Grants,	Capital Grants,
		Service	Contributions,	Contributions,
		and Sales	and Restricted	and Restricted
	Disbursements		Interest	Interest
Functions / Programs:				
Governmental activities:				
Public safety	\$ 312,737	\$ 127	\$ 62,811	\$ 104,063
Public works	241,557	-	36,770	260,794
Health and social services	6,975	-	-	-
Culture and recreation	205,191	26,377	1,200	15,047
Community and economic development	47,629	-	-	-
General government	274,386	4,013	-	-
Debt service	154,313	-	-	-
Capital projects	228,430	-	-	124,964
Total governmental activities	1,471,218	30,517	100,781	504,868
Business-type activities:				
Sewer	1,623,764	439,005	-	69,858
Storm Water	87,267	36,407	-	-
Total business-type activities	1,711,031	475,412	-	69,858
Total Primary Government	\$ 3,182,249	\$ 505,929	\$ 100,781	\$ 574,726
Discretely Presented Component Unit:				
Ogden Municipal Utilities	\$ 2,405,965	\$ 2,026,620	\$ -	\$ -
General Receipts and Transfers:				
Property tax levied for:				
General purposes				
Employee benefits				
Debt service				
Mobile home tax				
Local option sales tax				
Utility franchise tax				
Unrestricted interest on investments				
Dividend				
Bond proceeds				
Miscellaneous				
Transfers				
Total general receipts and transfers				
Change in cash basis net position				
Cash basis net position beginning of year				
Cash basis net position end of year				
Cash Basis Net Position				
Restricted				
Nonexpendable:				
Cemetery perpetual care				
Customer deposits				
Expendable:				
Streets				
Debt service				
Capital projects				
Other purposes				
Unrestricted				
Total cash basis net position				

See notes to financial statements.

Net (Disbursements) Receipts				
Primary Government			Discretely Presented Component Unit	
Governmental Activities	Business-Type Activities	Total		
\$ (145,736)	\$ -	\$ (145,736)		
56,007	-	56,007		
(6,975)	-	(6,975)		
(162,567)	-	(162,567)		
(47,629)	-	(47,629)		
(270,373)	-	(270,373)		
(154,313)	-	(154,313)		
(103,466)	-	(103,466)		
(835,052)	-	(835,052)		
-	(1,114,901)	(1,114,901)		
-	(50,860)	(50,860)		
-	(1,165,761)	(1,165,761)		
(835,052)	(1,165,761)	(2,000,813)		
			\$ (379,345)	
510,807	-	510,807	-	
215,027	-	215,027	-	
118,602	-	118,602	-	
776	-	776	-	
172,713	-	172,713	-	
7,651	-	7,651	-	
24,569	2,423	26,992	4,609	
42,900	-	42,900	-	
-	1,198,318	1,198,318	-	
7,920	-	7,920	154,634	
12,627	(12,627)	-	-	
1,113,592	1,188,114	2,301,706	159,243	
278,540	22,353	300,893	(220,102)	
1,467,502	602,022	2,069,524	1,374,722	
\$ 1,746,042	\$ 624,375	\$ 2,370,417	\$ 1,154,620	
\$ 70,190	\$ -	\$ 70,190	\$ -	
-	-	-	36,889	
225,446	-	225,446	-	
20,658	102,727	123,385	-	
457,738	-	457,738	127,746	
451,464	-	451,464	-	
520,546	521,648	1,042,194	989,985	
\$ 1,746,042	\$ 624,375	\$ 2,370,417	\$ 1,154,620	

CITY OF OGDEN
Statement of Cash Receipts, Disbursements and Changes in Cash Balances
Governmental Funds
As of and for the year ended June 30, 2018

	Special Revenue			Debt Service	
		Road Use	Employee	Local	
	General	Tax	Benefit	Option	Debt
				Sales Tax	Service
Receipts:					
Property tax	\$ 511,583	\$ -	\$ 215,027	\$ -	\$ 118,602
Other city tax	7,651	-	-	172,713	-
Licenses and permits	2,071	-	-	-	-
Use of money and property	56,008	-	-	-	-
Intergovernmental	1,297	260,794	-	-	-
Charges for services	19,475	-	-	-	-
Miscellaneous	187,366	-	-	-	-
Total receipts	785,451	260,794	215,027	172,713	118,602
Disbursements:					
Operating:					
Public safety	312,737	-	-	-	-
Public works	63,478	178,079	-	-	-
Health and social services	-	-	-	6,975	-
Culture and recreation	205,191	-	-	-	-
Community and economic development	30,129	-	-	17,500	-
General government	274,386	-	-	-	-
Debt service	-	-	-	-	154,313
Capital projects	-	-	-	-	-
Total disbursements	885,921	178,079	-	24,475	154,313
Excess (deficiency) of receipts over (under) disbursements	(100,470)	82,715	215,027	148,238	(35,711)
Other financing sources (uses):					
Operating transfers in	256,056	4,107	-	-	36,492
Operating transfers out	-	-	(213,183)	(90,112)	-
Total other financing sources (uses)	256,056	4,107	(213,183)	(90,112)	36,492
Change in cash balances	155,586	86,822	1,844	58,126	781
Cash balances beginning of year	364,960	138,624	53,685	270,005	19,877
Cash balances end of year	\$ 520,546	\$ 225,446	\$ 55,529	\$ 328,131	\$ 20,658
Cash Basis Fund Balances					
Nonspendable - Cemetery perpetual care	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted for:					
Debt service	-	-	-	-	20,658
Streets	-	225,446	-	-	-
Capital projects	-	-	-	-	-
Other purposes	-	-	55,529	328,131	-
Unassigned	520,546	-	-	-	-
Total cash basis fund balances	\$ 520,546	\$ 225,446	\$ 55,529	\$ 328,131	\$ 20,658

See notes to financial statements.

Capital Projects	Other Nonmajor Governmental Funds	Total
\$ -	\$ -	\$ 845,212
-	-	180,364
-	-	2,071
11,250	211	67,469
121,314	-	383,405
-	-	19,475
8,950	42,819	239,135
141,514	43,030	1,737,131
-	-	312,737
-	-	241,557
-	-	6,975
-	-	205,191
-	-	47,629
-	-	274,386
-	-	154,313
228,430	-	228,430
228,430	-	1,471,218
(86,916)	43,030	265,913
69,500	-	366,155
(4,107)	(46,126)	(353,528)
65,393	(46,126)	12,627
(21,523)	(3,096)	278,540
479,261	141,090	1,467,502
\$ 457,738	\$ 137,994	\$ 1,746,042
\$ -	\$ 70,190	\$ 70,190
-	-	20,658
-	-	225,446
457,738	-	457,738
-	67,804	451,464
-	-	520,546
\$ 457,738	\$ 137,994	\$ 1,746,042

CITY OF OGDEN
Statement of Cash Receipts, Disbursements and Changes in Cash Balances
Proprietary Funds
As of and for the year ended June 30, 2018

Exhibit C

	Enterprise Funds		
	Sewer	Non-Major Storm Water	Total
Operating receipts:			
Use of money and property	\$ 2,423	\$ -	\$ 2,423
Intergovernmental	69,858	-	69,858
Charges for services	439,005	36,407	475,412
Total operating receipts	511,286	36,407	547,693
Operating disbursements:			
Capital projects	919,766	-	919,766
Business-type activities	165,852	87,267	253,119
Total operating disbursements	1,085,618	87,267	1,172,885
Excess of operating receipts over operating disbursements	(574,332)	(50,860)	(625,192)
Non-operating (disbursements):			
Debt service	(538,146)	-	(538,146)
Excess of receipts over disbursements	(1,112,478)	(50,860)	(1,163,338)
Bond proceeds	1,198,318	-	1,198,318
Transfers in	199,045	-	199,045
Transfers out	(210,012)	(1,660)	(211,672)
Change in cash balances	74,873	(52,520)	22,353
Cash balances beginning of year	465,915	136,107	602,022
Cash balances end of year	\$ 540,788	\$ 83,587	\$ 624,375
Cash Basis Fund Balances			
Restricted for:			
Debt service	\$ 102,727	\$ -	\$ 102,727
Unrestricted	438,061	83,587	521,648
Total cash basis fund balances	\$ 540,788	\$ 83,587	\$ 624,375

See notes to financial statements.

CITY OF OGDEN
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies

The City of Ogden is a political subdivision of the State of Iowa located in Boone County. It was first incorporated in 1875 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services. The City also provides sewer utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Ogden has included all funds, organizations, agencies, boards, commissions and authorities that are not legally separate from such. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City.

Discretely presented component units are separate legal entities that meet the component unit criteria but do not meet the criteria for blending. The component unit that is discretely presented in the City's report is presented below:

Component Unit

The Ogden Municipal Utilities (Utility) was established to operate the City's electric and water facilities. The Utility are governed by a three-member Board of Trustees appointed by the Mayor and approved by the City Council. Title to all property of the Utility is held in the name of the City. A financial benefit/burden relationship exists between the City and the Utility in that the City is authorized by statute to issue obligation debt of a city utility, and may certify taxes for the payment of debt.

The Utility issues a publicly available audited financial report that includes financial statements and other supplementary information. The report may be obtained by writing to: Ogden Municipal Utilities, PO Box 70, Ogden, Iowa 50212-0070.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Boone County Assessor's Conference Board, Boone County Solid Waste Management Commission, and Boone County E911 Board.

The City Council members also sit on the Rural Fire Services Board. The City has an ongoing financial interest in this Board. (See Note 8)

CITY OF OGDEN
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

B. Basis of Presentation

Government-Wide Financial Statements

The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services. Activities between the primary government (the City) and the discretely presented component unit (Ogden Municipal Utilities) are reported as if they were external transactions and area classified separately from internal activities within the primary government.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Fund and customer deposits.

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management, which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions, and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

CITY OF OGDEN
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

Special Revenue:

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Employee Benefit Fund is used to account for employee benefits.

The Local Option Sales Tax Fund is used to account for the proceeds from the 1% local option sales and the related designation of payments for property tax relief, human services, and capital projects authorized by the local option sales tax resolution.

The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

The Capital Projects Fund is utilized to account for all resources used in the acquisition and construction of capital facilities.

The City reports the following major proprietary funds:

The Enterprise, Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system. Also accounted for in this fund are the payments of principal and interest on the City's long-term sewer debt.

The Enterprise, Storm Water Fund accounts for the operation and maintenance of the City's storm water system.

C. Measurement Focus and Basis of Accounting

The City of Ogden maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

CITY OF OGDEN
Notes to Financial Statements

Note 1 – Summary of Significant Accounting Policies (continued)

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable – Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

Restricted – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Assigned – Amounts the City Council intends to use for specific purposes.

Unassigned – All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

Note 2 – Cash and Pooled Investments

The City's and Utility's deposits in banks at June 30, 2018, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds. The City and Utility had \$717,566 in certificates of deposit and \$2,812,237 in checking and savings accounts at June 30, 2018.

The City and Utility is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council or Utility Board of Trustees; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City owns 560 shares of \$25 par value common stock of the Ogden Telephone Company, of which 140 shares (\$100 par value) were acquired by donation and another 420 shares were acquired by stock splits. In 1972, when the stock was donated, there was no market value, therefore it is not included in the cash and investments balance.

Although this type of investment is not permitted by the Code of Iowa, it was acquired by donation, therefore the City is not in violation of Chapter 12 of the Code of Iowa. At this time, the City has decided not to dispose of the stock due to market conditions.

Interest Rate Risk – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the City.

Credit Risk – The City's investment in the Ogden Telephone Company stock is unrated.

CITY OF OGDEN
Notes to Financial Statements

Note 3 – Loans Payable/Revenue Bonds

Annual debt service requirements to maturity for the City's bonds and notes and notes payable and revenue bonds are as follows:

Year	General Obligation		Sewer Revenue		Other		Total	
Ending	Bonds		Bonds		Loans			
June								
30.	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2019	100,000	14,700	98,000	43,771	23,857	1,635	221,857	60,106
2020	100,000	12,100	168,000	42,043	15,290	591	283,290	54,734
2021	100,000	9,300	175,000	38,253	-	-	275,000	47,553
2022	100,000	6,300	180,000	34,291	-	-	280,000	40,591
2023	100,000	3,200	185,000	30,216	-	-	285,000	33,416
2024	-	-	190,000	26,041	-	-	190,000	26,041
2025	-	-	194,000	21,753	-	-	194,000	21,753
2026	-	-	199,000	17,383	-	-	199,000	17,383
2027	-	-	204,000	11,413	-	-	204,000	11,413
2028	-	-	176,422	5,293	-	-	176,422	5,293
Total	\$ 500,000	\$ 45,600	\$ 1,769,422	\$ 270,457	\$ 39,147	\$ 2,226	\$ 2,308,569	\$ 318,283

Revenue Bonds and Notes

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay \$3,243,322 of sewer revenue bonds issued in June 2004, June 2016, and April 2018. Proceeds from the bonds provided financing for the construction of improvements to the sewer treatment plant. The bonds are payable solely from sewer customer net receipts and are payable through 2028. The total principal and interest remaining to be paid on the bonds is \$1,769,422 and \$270,457, respectively. For the current year, principal and interest paid and total customer net receipts were \$508,901 and \$345,434 respectively. Annual principal and interest payments are expected to require less than 75% of net receipts.

The resolutions providing for the issuance of the revenue bonds include the following provisions:

- a. The bonds will only be redeemed from the future earnings of the enterprise activity and the bond holders hold a lien on the future earnings of the funds.
- b. Sufficient monthly transfers shall be made to separate sewer revenue bond sinking account within the Enterprise Funds for the purpose of making the bond principal and interest payments when due.
- c. Once the required transfers to the sinking fund have been made, all of the remaining net revenues shall be put into a Surplus fund.

The City is not in compliance with the provisions of the Revenue Bond Resolution. The City has not met the net revenue requirement.

CITY OF OGDEN
Notes to Financial Statements

Note 3 – Loans Payable/Revenue Bonds (continued)

Ogden Municipal Utilities Electric Revenue Capital Loan Note

Annual debt service requirements to maturity for the revenue note are as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 88,679	\$ 25,983	\$ 114,662
2020	91,763	22,899	114,662
2021	95,079	19,583	114,662
2022	98,450	16,212	114,662
2023	101,942	12,720	114,662
2024	105,534	9,128	114,662
2025	109,300	5,362	114,662
2026	<u>93,814</u>	<u>1,738</u>	<u>95,552</u>
	<u>\$ 784,561</u>	<u>\$ 113,625</u>	<u>\$ 898,186</u>

The Utility has pledged future electric customer receipts, net of specified operating disbursements, to repay \$1,122,646 of electric revenue capital loan note issued in April 2014. Proceeds from the note provided financing for constructing improvements and extensions to the electric utility. The note is payable solely from electric customer net receipts and is payable through 2026. Annual principal and interest payments on the note are expected to require less than 80 percent of net receipts. The total principal and interest remaining to be paid on the note is \$898,186. For the current year, principal and interest paid and total customer net receipts were \$114,662 and \$152,496, respectively.

As part of the Electric Revenue Loan Note agreement, the Electric Revenue Fund was required to establish a Project Fund for costs of improvements for the Electric Utility, after the refunding of the Series 2001 Electric Capital Loan note. The Electric Utility utilized funds for improvements to the system.

User rates shall be established at a level which produce and maintain net receipts at a level not less than 125 percent of the amount of principal and interest on the notes falling due in the fiscal year.

Funds can only be deposited in financial institutions which are members of the Federal Deposit Insurance Corporation (FDIC).

Note 4 – Pension Plan

Plan Description – IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by Iowa Public Employees Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at 7401 Register Drive P.O. Box 9117, Des Moines, Iowa, 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits – A regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals

CITY OF OGDEN
Notes to Financial Statements

Note 4 – Pension Plan (continued)

or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection occupation members may retire at normal retirement age, which is generally age 55. The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month the member receives benefits before the member's earliest normal retirement age. For service earned starting July 1, 2012, the reduction is 0.50% for each month the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits – A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions – Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires that the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2018, pursuant to the required rate, Regular members contributed 5.95% of covered payroll and the City contributed 8.93% of covered payroll, for a total rate of 14.88%. Protection occupation members contributed 6.56% of covered payroll and the City contributed 9.84% of covered payroll, for a total rate of 16.40%.

The City's contributions to IPERS for the year ended June 30, 2018 totaled \$34,481. The Utility's contributions to IPERS for the year ended June 30, 2018 were \$39,934.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2018, the City reported a liability of \$234,931 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the

CITY OF OGDEN
Notes to Financial Statements

Note 4 – Pension Plan (continued)

contributions of all IPERS participating employers. At June 30, 2017, the City's proportion was 0.0035268%, which was a decrease of 0.000015% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018 the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$47,232, \$135,126 and \$79,184 respectively.

At June 30, 2018, the Utility reported a liability of \$361,647 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Utility's proportion of the net pension liability was based on the Utility's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2017, the Utility's proportion was 0.0054291%, which was an increase of 0.000375% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018 the Utility's pension expense, deferred outflows and deferred inflows totaled \$53,502, \$131,821, and \$72,574 respectively.

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Rate of inflation	
(effective June 30, 2017)	2.60% per annum
Rates of salary increase	3.25 to 16.25%, average, including
(effective June 30, 2017)	inflation. Rates vary by membership group.
Long-term investment rate of return	7.00%, compounded annually, net of
(effective June 30, 2017)	investment expense, including inflation.
Wage Growth	3.25% per annum, based on 2.60% inflation
(effective June 30, 2017)	and 0.65% real wage inflation.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of actuarial experience study dated March 24, 2017.

Mortality rates were based on the RP-2000 Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Real Rate of Return</u>
Domestic Equity	24.0%	6.25%
International Equity	16.0	6.71
Core Plus Fixed Income	27.0	2.25
Public credit	3.5	3.46
Public real assets	7.0	3.27
Cash	1.0	(0.31)
Private Equity	11.0	11.15
Private real assets	7.5	4.18
Private credit	3.0	4.25
Total	<u>100%</u>	

CITY OF OGDEN
Notes to Financial Statements

Note 4 – Pension Plan (continued)

Discount Rate – The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.00%) or 1% higher (8.00%) than the current rate.

	1% Decrease <u>(6.00%)</u>	Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
City's proportionate share of the net pension liability	\$ 478,552	\$ 234,931	\$ 30,340
Utility's proportionate share of the net pension liability	\$ 595,849	\$ 361,647	\$ 164,872

IPERS' Fiduciary Net Position – Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

Note 5 – Compensated Absences

City and Utility employees accumulate a limited amount of earned but unused vacation and compensatory hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City and Utility until used or paid. The City's and Utility's approximate liability for earned vacation and compensatory time payable to employees at June 30, 2018, primarily relating to the General Fund for the City and Electric & Water Fund for the Utility, is as follows:

	City <u>Amount</u>	Utility <u>Amount</u>
Vacation	\$ 16,000	\$ 17,000
Compensatory Time	<u>28,000</u>	<u>-</u>
	\$ <u>44,000</u>	\$ <u>17,000</u>

This liability has been computed based on rates of pay in effect at June 30, 2018.

For the City, sick leave is payable when used. It is not paid upon separation of service.

Note 6 – Risk Management

The City and Utility are exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance except for the possible damage to the Utility's distribution system which is currently uninsured. The City and Utility assume liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks, except for the Utility's distribution system, have not exceeded commercial insurance coverage in any of the past three fiscal years.

CITY OF OGDEN
Notes to Financial Statements

Note 7 – Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2018, is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
General Fund:	Special Revenue:	
General	Employee Benefit	\$ 213,183
	Rural Fire	30,246
	Enterprise:	
	Sewer	10,967
	Storm Water	<u>1,660</u>
		\$ <u>256,056</u>
Special Revenue:	Capital Projects:	
Road Use Tax	Quiet Zone	\$ <u>4,107</u>
Debt Service:	Special Revenue:	
	Rural Fire	\$ 15,880
	Local Option Sales Tax	<u>20,612</u>
		\$ <u>36,492</u>
Capital Project:	Special Revenue:	
Park Improvements	Local Option Sales Tax	\$ <u>1,000</u>
Truck Fund	Local Option Sales Tax	\$ <u>20,000</u>
EMS Equipment	Local Option Sales Tax	\$ <u>5,000</u>
Fire Equipment	Local Option Sales Tax	\$ <u>15,000</u>
Street Equipment	Local Option Sales Tax	\$ <u>15,000</u>
Warning Siren	Local Option Sales Tax	\$ <u>5,000</u>
Police Car	Local Option Sales Tax	\$ <u>8,500</u>
Enterprise:	Enterprise:	
Sewer	Sewer Surplus	\$ <u>87,245</u>
Sewer Sinking Fund	Sewer	\$ <u>111,800</u>
Total		\$ <u>565,200</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources

Note 8 – Related Party Transactions

The City had business transactions between the City and City officials, totaling \$1,218 during the year ended June 30, 2018.

As stated in Note 1, Ogden Municipal Utilities is a component unit of the City of Ogden, Iowa. The City pays a processing fee of \$2,250 on a quarterly basis for the computation and collection of the sewer rentals to the Utility.

CITY OF OGDEN
Notes to Financial Statements

Note 9 – Health Insurance

The City contributes money to a Health Savings Account (HSA) for each employee to pay a portion of each employee's deductible. Employees on the single plan have a \$2,000 deductible and the City contributes \$1,500 to the employee's HSA. Employees on the family plan have a deductible of \$4,000 and the City contributes \$2,500 to the employee's HSA.

Note 10 – Rural Fire Services Board

The City, in conjunction with six townships has created the Rural Fire Services Board. The Board was established for the primary purpose of providing fire protection. The Board is composed of the Township Trustees, the City Council members and the Fire Chief.

Township Trustees levy taxes to pay for their portion of the fire protection based on population, annual average number of calls, and assessed value of real estate in the area served. The Townships reimburse the City for their portion of the expenses, including half of the payments for the fire truck; therefore, the City has an ongoing financial interest.

Note 11 – Commitments

Construction Commitments

The City entered into construction contracts totaling \$6,238,970 for a major upgrade to their sewage plant. As of June 30, 2018, costs of \$701,688 had been paid on the contracts. The remainder will be paid as work on the project progresses. The project is funded by a sewer revenue note and a CDBG grant.

Other Commitments

The City has committed to purchasing a new fire truck for \$263,864 during FY18. The City made a down payment of \$15,000 during the year and have taken possession of the truck in August 2018. The remaining balance will be paid upon delivery of the truck.

Note 12 – Subsequent Events

The City has evaluated all subsequent events through September 26, 2018, the date the financial statements were available to be issued.

Other Information

CITY OF OGDEN
Budgetary Comparison Schedule
of Receipts, Disbursements, and Changes in Balances -
Budget and Actual (Cash Basis) - All Governmental Funds, Proprietary Funds,
and Discretely Presented Component Unit
Other Information
Year ended June 30, 2018

	Governmental Funds Actual	Proprietary Funds Actual	Discretely Presented Component Unit
Receipts:			
Property tax	\$ 845,212	\$ -	\$ -
Other city tax	180,364	-	-
Licenses and permits	2,071	-	-
Use of money and property	67,469	2,423	4,609
Intergovernmental	383,405	69,858	-
Charges for services	19,475	475,412	2,026,620
Miscellaneous	239,135	-	154,634
Total receipts	1,737,131	547,693	2,185,863
Disbursements:			
Public safety	312,737	-	-
Public works	241,557	-	-
Health and social services	6,975	-	-
Culture and recreation	205,191	-	-
Community and economic development	47,629	-	-
General government	274,386	-	-
Debt service	154,313	-	-
Capital projects	228,430	-	-
Business-type activities	-	1,711,031	2,405,965
Total disbursements	1,471,218	1,711,031	2,405,965
Excess (deficiency) of receipts over disbursements	265,913	(1,163,338)	(220,102)
Other financing sources, net	12,627	1,185,691	-
Excess (deficiency) of receipts and other financing sources over (under) disbursements and other financing uses	278,540	22,353	(220,102)
Balances beginning of year	1,467,502	602,022	1,374,722
Balances end of year	\$ 1,746,042	\$ 624,375	\$ 1,154,620

See accompanying independent auditor's report.

Total Actual	Budgeted Amounts		Final to Actual Variance
	Original	Final	
\$ 845,212	\$ 827,099	\$ 827,099	\$ 18,113
180,364	179,199	179,199	1,165
2,071	1,750	1,750	321
74,501	54,825	54,825	19,676
453,263	877,919	877,919	(424,656)
2,521,507	2,902,450	2,902,450	(380,943)
393,769	232,400	330,619	63,150
4,470,687	5,075,642	5,173,861	(703,174)
312,737	408,507	408,507	95,770
241,557	268,161	268,161	26,604
6,975	7,150	7,150	175
205,191	291,086	291,086	85,895
47,629	19,600	54,700	7,071
274,386	319,025	319,025	44,639
154,313	153,991	154,491	178
228,430	136,000	267,000	38,570
4,116,996	7,774,964	7,890,597	3,773,601
5,588,214	9,378,484	9,660,717	4,072,503
(1,117,527)	(4,302,842)	(4,486,856)	3,369,329
1,198,318	4,900,000	4,900,000	(3,701,682)
80,791	597,158	413,144	(332,353)
3,444,246	2,737,304	2,737,304	706,942
\$ 3,525,037	\$ 3,334,462	\$ 3,150,448	\$ 374,589

CITY OF OGDEN

Notes to Other Information – Budgetary Reporting

June 30, 2018

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds and Fiduciary Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$282,233 and increased budgeted revenues by \$98,219. This budget amendment is reflected in the final budgeted amounts.

CITY OF OGDEN
Schedule of the City's and Discretely Presented Component Unit's
Proportionate Share of the Net Pension Liability

Iowa Public Employees' Retirement System
For the Last Four Years*
(In Thousands)

Other Information

	2018		2017		2016		2015	
	Primary Government (City)	Discretely Presented Component Unit (Utility)	Primary Government (City)	Discretely Presented Component Unit (Utility)	Primary Government (City)	Discretely Presented Component Unit (Utility)	Primary Government (City)	Discretely Presented Component Unit (Utility)
City's proportion of the net pension liability	0.0035268%	0.0054291%	0.0035421%	0.0050545%	0.0030197%	0.0053801%	0.0025789%	0.0053077%
City's proportionate share of the net pension liability	\$ 235	\$ 362	\$ 223	\$ 318	\$ 149	\$ 266	\$ 102	\$ 210
City's covered payroll	\$ 386	\$ 447	\$ 437	\$ 417	\$ 401	\$ 368	\$ 413	\$ 368
City's proportionate share of the net pension liability as a percentage of its covered payroll	60.88%	80.87%	51.03%	76.34%	37.16%	72.18%	24.70%	57.14%
IPERS' net position as a percentage of the total pension liability	82.21%	82.21%	81.82%	81.82%	85.19%	85.19%	87.61%	87.61%

*In accordance with GASB Statement No. 68, the amounts for each fiscal year were determined as of June 30 of the preceding fiscal year.

See accompanying independent auditor's report.

CITY OF OGDEN
Schedule of City and Discretely Presented Component Unit Contributions

Iowa Public Employees' Retirement System
For the Last Five Years
(In Thousands)

Other Information

	2018	2017	2016	2015	2014
Primary Government (City)					
Statutorily required contribution	\$ 34	\$ 39	\$ 37	\$ 39	\$ 35
Contributions in relation to the statutorily required contribution	(34)	(39)	(37)	(39)	(35)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered payroll	\$ 386	\$ 437	\$ 401	\$ 413	\$ 375
Contributions as a percentage of covered payroll	8.81%	8.92%	9.23%	9.44%	9.33%
Discretely Presented Component Unit (Utility)					
Statutorily required contribution	\$ 40	\$ 37	\$ 33	\$ 33	\$ 32
Contributions in relation to the statutorily required contribution	(40)	(37)	(33)	(33)	(32)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Utility's covered payroll	\$ 447	\$ 417	\$ 368	\$ 368	\$ 355
Contributions as a percentage of covered payroll	8.93%	8.93%	8.83%	8.93%	8.93%

Note: GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the City will present information for those years which information is available.

See accompanying independent auditor's report.

CITY OF OGDEN

Notes to Other Information – Pension Liability

Year ended June 30, 2018

Changes of benefit terms:

Legislation passed in 2010 modified benefit terms for Regular members. The definition of final average salary changed from the highest three to the highest five years of covered wages. The vesting requirement changed from four years of service to seven years. The early retirement reduction increased from 3% per year measured from the member's first unreduced retirement age to a 6% reduction for each year of retirement before age 65.

Changes of assumptions:

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30-year amortization period to a closed 30-year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2015. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20-year period.

The 2010 valuation implemented the following refinements as a result of a quadrennial experience study:

- Adjusted retiree mortality assumptions.
- Modified retirement rates to reflect fewer retirements.
- Lowered disability rates at most ages.
- Lowered employment termination rates.
- Generally increased the probability of terminating members receiving a deferred retirement benefit.
- Modified salary increase assumptions based on various service duration.

Supplementary Information

CITY OF OGDEN
Statement of Cash Receipts, Disbursements and Changes in Cash Balances
Nonmajor Governmental Funds
As of and for the year ended June 30, 2018

Schedule 1

	<u>Special Revenue</u>	<u>Permanent</u>	
	Rural	Cemetery	
	Fire	Perpetual	Total
		Care	
Receipts:			
Use of money and property	-	211	211
Miscellaneous	\$ 42,419	\$ 400	\$ 42,819
Total receipts	42,419	611	43,030
Disbursements:			
Total disbursements	-	-	-
Excess (deficiency) of receipts over (under) disbursements	42,419	611	43,030
Other financing sources (uses):			
Operating transfers out	(46,126)	-	(46,126)
Total other financing sources (uses)	(46,126)	-	(46,126)
Net change in cash balances	(3,707)	611	(3,096)
Cash balances beginning of year	71,511	69,579	141,090
Cash balances end of year	<u>\$ 67,804</u>	<u>\$ 70,190</u>	<u>\$ 137,994</u>
Cash Basis Fund Balances			
Nonexpendable:			
Cemetery perpetual care	-	70,190	70,190
Restricted for:			
Other purposes	67,804	-	67,804
Total cash basis fund balances	<u>\$ 67,804</u>	<u>\$ 70,190</u>	<u>\$ 137,994</u>

See accompanying independent auditor's report.

CITY OF OGDEN
Schedule of Indebtedness
Year Ended June 30, 2018

Obligation	Date of Issue	Interest Rates	Amount Originally Issued	Balance Beginning of Year	Issued During Year	Redeemed During Year	Balance End of Year	Interest Paid
Primary Government								
General obligation bonds:								
Series 2010	September 2010	1.30-4.00 %	\$ 1,315,000	\$ 600,000	\$ -	\$ 100,000	\$ 500,000	\$ 17,500
Revenue Bonds:								
Sewer	June 2004	1.75 %	\$ 1,790,000	840,000	-	95,000	745,000	14,700
Sewer	June 2016	0.00 %	428,900	222,897	173,896	396,793	-	-
Sewer	April 2018	3.00 %	5,429,000	-	1,024,422	-	1,024,422	2,408
				\$ 1,062,897	\$ 1,198,318	\$ 491,793	\$ 1,769,422	\$ 17,108
Other debt:								
Fire Truck Loan	March 2013	3.95 %	\$ 153,051	10,948	-	10,948	-	438
Fire Truck Loan	June 2015	3.95 %	70,674	44,084	-	14,114	29,970	1,765
Cemetery Land Purchase	July 2014	2.30 %	45,000	18,288	-	9,111	9,177	436
Total				\$ 73,320	\$ -	\$ 34,173	\$ 39,147	\$ 2,639
Discretely presented component unit								
Revenue Notes:								
Electric Capital Loan Note	April 2014	3.49 %	\$ 1,122,646	\$ 870,010	\$ -	\$ 85,449	\$ 784,561	\$ 29,213

See accompanying independent auditor's report.

CITY OF OGDEN
Bond and Note Maturities
June 30, 2018

Schedule 3

Primary Government							
General Obligation			Revenue Bonds				
Loans Payable							
Series 2010			Sewer Bonds		Sewer Bonds		Total
Year	Issued September 2010		Issued June 2004		Issued April 2018		
Ending	Interest		Interest		Interest		Revenue
June 30,	Rates	Amount	Rates	Amount	Rates	Amount	Bonds
2019	3.42%	100,000	1.75%	97,000	3.00%	1,000	98,000
2020	3.60%	100,000	1.75%	100,000	3.00%	68,000	168,000
2021	4.00%	100,000	1.75%	103,000	3.00%	72,000	175,000
2022	4.00%	100,000	1.75%	106,000	3.00%	74,000	180,000
2023	4.00%	100,000	1.75%	110,000	3.00%	75,000	185,000
2024		-	1.75%	113,000	3.00%	77,000	190,000
2025		-	1.75%	116,000	3.00%	78,000	194,000
2026		-		-	3.00%	199,000	199,000
2027		-		-	3.00%	204,000	204,000
2028		-		-	3.00%	176,422	176,422
Total		\$ 500,000		\$ 745,000		\$ 1,024,422	\$ 1,769,422

						Discretely Presented Component Unit	
						Revenue Notes	
Other Debt						Electric Capital	
Cemetery						Loan Notes	
						Issued April 25, 2014	
Year Ending June 30,	Fire Truck Loan Issued July 2015		Land Purchase Issued July 2014		Total Other Debt	Interest	
	Interest Rates	Amount	Interest Rates	Amount		Rates	Amount
2019	3.95%	14,680	2.30%	9,177	23,857	3.49%	88,679
2020	3.95%	15,290		-	15,290	3.49%	91,763
2021		-		-		3.49%	95,079
2022		-		-		3.49%	98,450
2023		-		-		3.49%	101,942
2024		-		-		3.49%	105,534
2025		-		-		3.49%	109,300
2026		-		-		3.49%	93,814
Total		<u>\$ 29,970</u>		<u>\$ 9,177</u>	<u>\$ 39,147</u>		<u>\$ 784,561</u>

See accompanying independent auditor's report

CITY OF OGDEN
Schedule of Receipts By Source and
Disbursements By Function -
All Governmental Funds

Schedule 4

For the Last Ten Years

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Receipts:										
Property and other City tax	\$ 845,212	\$ 813,901	\$ 753,192	\$ 732,003	\$ 699,000	\$ 702,128	\$ 709,542	\$ 695,970	\$ 584,866	\$ 522,705
Other city tax	180,364	184,194	174,595	175,723	164,512	162,200	154,968	145,657	141,946	150,412
Licenses and permits	2,071	2,268	1,818	1,874	1,878	1,703	2,535	2,078	1,768	1,530
Use of money and property	67,469	51,935	49,406	50,719	48,271	55,885	187,847	102,266	67,514	70,972
Intergovernmental	383,405	350,127	352,085	280,561	337,507	549,013	500,936	795,988	379,435	223,110
Charges for services	19,475	16,499	26,913	17,847	25,283	14,652	14,437	16,919	29,853	23,370
Special assessments	-	-	-	-	-	-	575	1,167	5,898	-
Miscellaneous	239,135	276,106	221,150	307,304	491,949	406,304	144,031	96,650	124,689	200,018
Total	1,737,131	1,695,030	1,579,159	1,566,031	1,768,400	1,891,885	1,714,871	1,856,695	1,335,969	1,192,117
Disbursements:										
Operating:										
Public safety	312,737	332,847	383,951	324,304	291,575	578,720	291,778	285,367	313,392	315,532
Public works	241,557	342,762	228,744	323,210	189,743	279,674	252,628	254,100	192,507	282,287
Health and social services	6,975	9,400	11,900	12,242	7,150	6,400	8,250	5,400	5,400	14,350
Culture and recreation	205,191	240,553	182,332	151,914	143,877	217,430	159,162	168,044	222,888	222,061
Community and economic developm	47,629	90,278	46,947	40,658	108,093	38,033	27,072	39,936	5,516	27,883
General government	274,386	282,545	284,999	269,397	251,040	234,087	226,051	187,816	143,911	149,455
Debt service	154,313	182,450	132,799	143,946	241,337	146,366	148,518	170,216	37,921	39,992
Capital projects	228,430	140,068	398,402	507,344	687,995	371,905	346,772	1,567,280	255,247	40,715
Total	\$ 1,471,218	\$ 1,620,903	\$ 1,670,074	\$ 1,773,015	\$ 1,920,810	\$ 1,872,615	\$ 1,460,231	\$ 2,678,159	\$ 1,176,782	\$ 1,092,275

See accompanying independent auditor's report.

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Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance
with Government Auditing Standards

To the Honorable Mayor and
Members of the City Council:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in the Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund, the discretely presented component unit and the aggregate remaining fund information of the City of Ogden, Iowa, as of and for the year ended June 30, 2018, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated September 26, 2018. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Ogden's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Ogden's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Ogden's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified deficiencies in internal control we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City of Ogden's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in Part I of the accompanying Schedule of Findings as item I-A-18 and I-B-18 to be material weaknesses.



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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Ogden's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2018 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City of Ogden and are reported in Part II of the accompanying Schedule of Findings. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

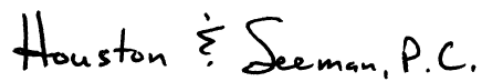
The City of Ogden's Responses to Findings

The City of Ogden's responses to the findings identified in our audit are described in the accompanying Schedule of Findings. The City of Ogden's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Ogden during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.


Houston & Seeman, P.C.

September 26, 2018

CITY OF OGDEN
Schedule of Findings
Year ended June 30, 2018

Part I: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

I-A-18 Segregation of Duties

Criteria – Properly designed segregation of duties allows entities to initiate, authorize, record, process, and report financial data reliably in accordance with generally accepted accounting principles.

Condition – Duties are not able to be properly segregated. Currently one individual prepares the bank reconciliations, has the ability to make transfers, prepares and posts entries to the general ledger, prepares and distributes payroll checks, and prepares council minutes for City Council Meetings.

Cause – The limited number of office employees prevents a proper segregation of accounting duties necessary to assure optimal internal control.

Effect – Since job functions were not properly segregated, misstatements may not have been prevented or detected on a timely basis in the normal course of operations.

Recommendation – City officials should review the operating procedures of the office to obtain the maximum internal control possible under the circumstances.

Response – The management of the City is aware of the segregation issue within the City. However, with a small department, even with careful consideration when assigning duties, these issues are unavoidable. Management believes it has built in sufficient oversight controls throughout the financial management process to effectively mitigate the risk of fraud.

I-B-18 Disbursements

Criteria – Internal controls over safeguarding assets constitute a process, effected by an entity's governing body, management, and other personnel designed to provide reasonable assurance regarding prevention or timely detection of unauthorized transactions and safeguarding assets from error or misappropriation. Such processes include established policies addressing proper asset use and proper supporting documentation.

Condition – Supporting documentation for some of the transactions tested did not indicate approval.

Cause – Once a purchase is made, the employee or supervisor is not signifying approval on some of the invoices before payment.

Effect – Lack of review and indication of approval for disbursements could result in unauthorized and unsupported transactions and the opportunity for misappropriation.

Recommendation – All supporting documents for disbursements should be reviewed and have indication of approval by authorized personnel.

Response – All supporting documents for disbursements will be reviewed and indicate approval by authorized personnel.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

CITY OF OGDEN
Schedule of Findings
Year ended June 30, 2018

Part II: Other Findings Related to Statutory Reporting:

- II-A-18 Certified Budget – Disbursements during the year ended June 30, 2018 did not exceed amounts budgeted.
- II-B-18 Questionable Disbursements – We noted no disbursements we believe may fail to meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-C-18 Travel Expense – No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- II-D-18 Business Transactions – Business transactions between the City and City officials or employees are detailed as follows:

Name, Title and Business Connection	Transaction Description	Amount
Emma Clausen Daughter of Emily Clausen, City Administrator	Basketball referee	\$ 85
Brian Reimers City Council Member	Prepare and paint City park bandshell	1,133

In accordance with Chapter 362.5(3)(j) of the Code of Iowa, the transactions with Brian Reimers and Emma Clausen do not represent a conflict of interest since the transactions did not exceed the \$1,500 limit set by the Code of Iowa.

- II-E-18 Bond Coverage – Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.
- II-F-18 Council Minutes – No transactions were found that we believe should have been approved in the City Council minutes but were not.
- II-G-18 Deposits and Investments – No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the code of Iowa and the City's investment policy were noted.
- II-H-18 Revenue Notes and Bonds – The City has complied with the sewer revenue bond resolutions, except as follows:

The City is not in compliance with the net revenue requirement of the bond resolution which requires that net revenues of the Sewer Fund be at least 110% of the amount of annual principal and interest payments coming due on the bond.

Recommendation – The City should establish sewer utility rates at a level sufficient to produce net revenues at a level not less than 110% of the amount of principal and interest due in the same year.

Response – The City will comply with all revenue bond resolutions.

Conclusion – Response accepted.